

City of Arlington

2024 Central A/C Tune-Up Rebate Instructions

By participating in the We Save program, you can save energy and earn a rebate when you have a qualifying Central A/C Tune-Up performed by a licensed and insured heating/cooling contractor.

What rebate can I earn?

Central A/C Tune-Up = \$25

What is a qualified Central A/C Tune-Up?

To qualify for the Central A/C Tune-Up rebate, the service performed must meet the following Minimum Service Requirements:

- ✓ Check voltage
- ✓ Check thermostat operation & control sequence
- ✓ Inspect belt condition
- ✓ Inspect & lubricate blower
- ✓ Check coolant level & pressure
- ✓ Perform visual inspection of entire A/C system
- ✓ Clean & inspect condenser coil
- ✓ Clean, inspect, & lubricate motors
- ✓ Clean or replace air filter
- ✓ Confirm proper air flow
- ✓ Clean or replace air filter

When can Central A/C Tune-Ups be performed?

Central A/C tune-ups are typically scheduled during the months of April through October and depend on weather conditions.

How Do I Qualify?

- Residential customers receiving electric service from the City of Arlington are eligible for a rebate when they purchase a qualifying central A/C tune-up.
- See Rebate Forms Checklist below for required documentation. Incomplete rebate applications will not be processed.
- **Central A/C tune-up service must meet the Minimum Service Requirements specified above.**
- Central A/C tune-up service must be performed by a licensed and insured heating/cooling contractor.
- Information on rebate application must match invoice.
- Utility and MMPA assume no liability for any incidental or consequential damages resulting from the central A/C tune-up services provided by the contractor.
- Customer must apply for rebate within one year from date central A/C tune-up was performed.
- Limit one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2024.

Rebate Forms Checklist:

- ☐ Rebate Application
- ☐ Invoice

Questions? Please contact us.

Phone: 507-964-2378
Fax: 507-964-5973
Email: cityhall@arlingtonmn.com
Website: www.arlingtonmn.com

Send Rebate Forms to:

City of Arlington
204 Shamrock Drive
Arlington, MN 55307



City of Arlington

2024 Central A/C Tune-Up Rebate Application

STEP 1: CUSTOMER INFORMATION

| | | |
|--|------------|-----------|
| Name: | Account #: | |
| Email: | Phone: | |
| Address: | City: | ZIP Code: |
| If different from above, enter name and address where rebate should be sent: | | |

STEP 2: CONTRACTOR INFORMATION

| | | |
|------------------|------------------|-----------|
| Company Name: | Phone: | |
| Address: | City: | ZIP Code: |
| Technician Name: | Date (mm/dd/yy): | |

STEP 3: CENTRAL A/C TUNE-UP INFORMATION (TO BE COMPLETED BY TECHNICIAN)

Tune-Up Services Performed: (First box must be checked to qualify for rebate.)

☐ REQUIRED: Meet Minimum Service Requirements listed on Rebate Instructions sheet including condenser coil cleaning and air filter replacement or cleaning

☐ OPTIONAL: Refrigerant charge correction and air flow correction

| | | |
|-------------------|-------|--|
| Unit Size (Tons): | SEER: | Residence Type: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family |
|-------------------|-------|--|

STEP 4: CUSTOMER SATISFACTION SURVEY

Overall satisfaction with service provided: ☐ Satisfied ☐ Did not meet my expectations

Technician was on-time and professional: ☐ Agree ☐ Disagree

Additional Comments:

STEP 5: ATTACH NECESSARY DOCUMENTATION

☐ Copy of dated invoice specifying Central A/C Tune-Up was performed

STEP 6: CUSTOMER SIGNATURE

I hereby certify that information on rebate application is accurate. I have read rebate instructions and agree that MMPA may verify information provided.

| | |
|---|------------------|
| X | Date (mm/dd/yy): |
|---|------------------|

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

| | | |
|--------------|------------------|----------------------|
| Approved By: | Date (mm/dd/yy): | Rebate (\$): \$25.00 |
|--------------|------------------|----------------------|



Expires November 30, 2024