City of Brownton

2020 Central A/C Tune-Up Rebate Instructions

By participating in the We Save program, you can save energy and earn a rebate when you have a qualifying Central A/C Tune-Up performed by a licensed and insured heating/cooling contractor.

**What rebate can I earn?**
Central A/C Tune-Up = $25

**What is a qualified Central A/C Tune-Up?**
To qualify for the Central A/C Tune-Up rebate, the service performed must meet the following Minimum Service Requirements:
- ✔ Check voltage
- ✔ Check thermostat operation & control sequence
- ✔ Inspect belt condition
- ✔ Inspect & lubricate blower
- ✔ Check coolant level & pressure
- ✔ Perform visual inspection of entire A/C system
- ✔ Clean & inspect condenser coil
- ✔ Clean, inspect, & lubricate motors
- ✔ Clean or replace air filter
- ✔ Confirm proper air flow
- ✔ Clean or replace air filter

**When can Central A/C Tune-Ups be performed?**
Central A/C tune-ups are typically scheduled during the months of April through October and determined by weather conditions.

**How Do I Qualify?**
- Residential customers receiving electric service from the City of Brownton are eligible for a rebate when they purchase a qualifying central A/C tune-up.
- **Central A/C tune-up service must be performed by a licensed and insured heating/cooling contractor.**
- **Central A/C tune-up service must meet the Minimum Service Requirements specified above.**
- Information on rebate application must match invoice.
- Utility and MMPA assume no liability for any incidental or consequential damages resulting from the central A/C tune-up services provided by the contractor.
- Customer must apply for rebate within one year from date central A/C tune-up was performed.
- Rebate application must include complete contractor information (including technician signature) and a copy of dated sales invoice. Incomplete rebate applications will not be processed.
- Limit one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2020.

| Rebate Checklist: | ✔ Completed Application  
|                  | ✔ Copy of dated invoice |

**Questions? Please contact us.**
- Phone: 320-328-5318
- Fax: 320-328-5318
- Email: deputyclerk@cityofbrownton.com
- Website: cityofbrownton.com

**Send Rebate Forms to:**
- City of Brownton
- 335 Third Street South
- P.O. Box 238
- Brownton, MN 55312

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[City of Brownton Logo]

[WeSaveHome Logo]
## Complete These Six Easy Steps to Get Your Rebate

### Step 1: Customer Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>Account #:</th>
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<tbody>
<tr>
<td>Email:</td>
<td>Phone:</td>
</tr>
<tr>
<td>Address:</td>
<td>City:</td>
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</tbody>
</table>

If different from above, enter name and address where rebate should be sent:

### Step 2: Contractor Information

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Phone:</th>
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<tbody>
<tr>
<td>Address:</td>
<td>City:</td>
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</tbody>
</table>

### Step 3: Central A/C Tune-Up Information (To Be Completed by Technician)

Tune-Up Services Performed: (First box must be checked to qualify for rebate.)

- [ ] REQUIRED: Meet Minimum Service Requirements listed on Rebate Instructions sheet including condenser coil cleaning and air filter replacement or cleaning
- [ ] OPTIONAL: Refrigerant charge correction and air flow correction

<table>
<thead>
<tr>
<th>Unit Size (Btuh or Tons):</th>
<th>SEER:</th>
<th>Residence Type:</th>
<th>Technician Name:</th>
<th>Tune-Up Cost $:</th>
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<table>
<thead>
<tr>
<th>Technician Signature:</th>
<th>Date (mm/dd/yy):</th>
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### Step 4: Customer Satisfaction Survey

Overall satisfaction with service provided:

- [ ] Satisfied
- [ ] Did not meet my expectations

Technician was on-time and professional:

- [ ] Agree
- [ ] Disagree

Additional Comments:

### Step 5: Attach Necessary Documentation

- [ ] Copy of dated invoice including description of service provided

### Step 6: Customer Signature

I hereby certify that all information is accurate. I have read all information on this form and agree that MMPA may verify the information I have provided.

X Date (mm/dd/yy):

For MMPA Utility Use Only. Do Not Write in This Area.

Approved By: Date (mm/dd/yy): Rebate ($): $25.00

Expires November 30, 2020