

2026 Q.I. ENERGY STAR ASHP Rebate Instructions

City of Olivia

By participating in the We Save program, you can save energy and earn a rebate when you purchase a Quality Installed (Q.I.) ENERGY STAR® certified air source heat pump. Rebates are available for ducted air source heat pumps (ASHP) and ductless mini-split heat pumps.

What rebate can I earn?

Air Source Heat Pump (ducted): \$500

Mini-Split Heat Pump (ductless): \$500

What air source heat pump units qualify for rebate?

Units must be ENERGY STAR certified, AHRI certified, and meet following SEER2, EER2, and HSPF2 ratings.

Product Type	SEER2	EER2	HSPF2
Split System	≥15.2	≥11.7	≥7.8
Single Package	≥15.2	≥10.6	≥7.2

What does it mean to be ENERGY STAR certified?

ENERGY STAR air source heat pumps are independently tested to save energy and money, protect the climate, and have higher SEER2 (Seasonal Energy Efficiency Ratio), EER2 (Energy Efficiency Ratio), and HSPF2 (Heating Seasonal Performance Factor).

What is Quality Installation?

Quality Installation ensures that equipment is installed properly and consists of the following key elements: equipment sizing, proper refrigerant charge and air flow, and duct sealing.

Rebate Qualifications and Program Rules

- Residential customers receiving electric service from the City of Olivia are eligible for a rebate when they purchase a Quality Installed ENERGY STAR certified air source heat pump.
- **A copy of AHRI certificate must be provided with Rebate Application.**
- **Equipment must be installed following Q.I. procedures and ALL boxes in the Quality Installation Checklist on Rebate Application must be checked "Yes".**
- **City permit is required. Permit number must be entered on Rebate Application.**
- Rebate forms must include: (1) Rebate Application, (2) Invoice(s), and (3) AHRI certificate.
- For mini-split heat pump, rebate is based on number of condensing (outdoor) units.
- Information on Rebate Application must match invoice and AHRI certificate.
- Customer must apply for rebate within one year of the purchase date shown on the invoice.
- Limit one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2026.

Rebate Forms Checklist:

- Rebate Application
- Invoice(s)
- AHRI Certificate

Questions? Please contact us.

Phone: 320-523-2361

Email: jjgilberts@olivia.mn.us

Website: Olivia.mn.us

Send Rebate Forms to:

City of Olivia
1009 W. Lincoln Ave.
Olivia, MN 56277

City of Olivia

2026 Q.I. ENERGY STAR ASHP Rebate Application

STEP 1: CUSTOMER INFORMATION

Name:		Account #:	
Email:		Phone:	
Address:	City:	ZIP Code:	
<i>If different from above, enter name and address where rebate should be sent.</i>			

STEP 2: INSTALLER INFORMATION

Company Name:	City Permit Number:
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STEP 3: EQUIPMENT INFORMATION

Unit Type	<input type="checkbox"/> Air Source Heat Pump (ducted)	<input type="checkbox"/> Mini-Split Heat Pump (ductless)
Purchase Reason	<input type="checkbox"/> New Construction or no existing cooling system <input type="checkbox"/> Replaced Failed Central Air Conditioner <input type="checkbox"/> Replaced Failed Air Source Heat Pump <input type="checkbox"/> Replaced Working Central Air Conditioner (if known, provide old unit SEER: _____) <input type="checkbox"/> Replaced Working Air Source Heat Pump (if known, provide old unit SEER: _____)	
Manufacturer		Model Number

IMPORTANT: Ratings shown on AHRI Certificate must meet ENERGY STAR criteria 

Product Type	SEER2	EER2	HSPF2
Split System	≥15.2	≥11.7	≥7.8
Single Package	≥15.2	≥10.6	≥7.2

STEP 4: QUALITY INSTALLATION CHECKLIST (TO BE COMPLETED BY INSTALLER)

All boxes must be checked "Yes" to qualify for rebate.

- INSPECTION: Installation inspected and data reviewed..... Yes No
- REFRIGERANT: System has proper refrigerant charging Yes No
- AIR FLOW: Indoor airflow specifications meet design requirements Yes No
- EQUIPMENT SIZING: Sized appropriately according to Manual J calculations.... Yes No
- MATCHED SYSTEM: Matched evaporator and condensing units Yes No
- AIR LEAK: Ducts are sealed and/or air leakage (CFM) is minimized Yes No

STEP 5: ATTACH NECESSARY DOCUMENTATION

- Copy of dated invoice specifying Manufacturer and Model Number
- Copy of AHRI Certificate

STEP 6: CUSTOMER SIGNATURE

I hereby certify that information on rebate application is accurate. I have read rebate instructions and agree that MMPA may verify information provided.

X	Date (mm/dd/yy):
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FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By:	Date (mm/dd/yy):	Rebate (\$): 500.00
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Expires November 30, 2026