

If you have questions while completing this form, please contact your hometown electric utility weekdays during business hours for assistance.

Phone: 952-448-4335

Fax: 952-448-7356

Phone: 320-523-2361

Send your completed applications to:

City of Olivia
1009 W. Lincoln Ave.
Olivia, MN 5627

Checklist For Application:

- Completed Home Energy Audit Request Application

By participating in our We Save program, you can discover ways to save money and energy by having a Home Energy Audit conducted by our trained professionals at a reduced cost.

What is my cost for a Home Energy Audit?

Basic Home Energy Audit = **\$35*** (valued at \$150)

Advanced Home Energy Audit = **\$100** (valued at \$250)

** Fee waived on Basic Audit for qualifying low-income households (see request application for more details).*

What is a Home Energy Audit?

A home energy audit is an inspection of your home that can help improve energy efficiency and comfort.

A **Basic Home Energy Audit** includes the following:

- ✓ Analysis of home's historical electrical usage
- ✓ Short interview with homeowner
- ✓ Moisture Assessment (measure relative humidity, check mold/mildew, identify cause(s) of moisture)
- ✓ Detailed report addressing areas of concern; estimated energy savings, cost and payback periods; and recommendations for improving energy efficiency
- ✓ Blower door test (measures air infiltration, air leaks)
- ✓ Inspection of building shell (attic, sidewalls, basement)
- ✓ Safety inspection of mechanical systems (CO and draft testing)
- ✓ Ventilation System Assessment (inspect, measure ventilation)

An **Advanced Home Energy Audit** includes the services above and also:

- ✓ Infrared camera inspection (identify areas of heat loss and air infiltration through doors, windows, walls, attic)
- ✓ CD containing digital and infrared photos

How Do I Schedule a Home Energy Audit?

To schedule a home energy audit, simply complete the attached request application and submit it to your hometown electric utility.

How Do I Qualify?

- Residential customers receiving electric service from this municipal electric utility are eligible.
- **The Home Energy Audit must be performed by one of our trained professionals.**
- The Home Energy Audit must be conducted in a home that receives electric service from this municipal utility.
- Reduced price audits are limited to one audit per customer account per three years.
- Audit requests are processed on a "first-come first-serve" basis. Funding for the program is limited and any requests received after the funding limit has been reached will not be approved. Program, qualifications, and amounts are subject to change at any time. The customer is responsible for checking with the local municipal electric utility to determine whether the program is still in effect.

COMPLETE THESE FOUR EASY STEPS TO REQUEST A HOME ENERGY AUDIT.

STEP 1: ENTER CUSTOMER INFORMATION (please print clearly)

Customer Name _____

Account Number _____

Phone (daytime) _____ (alternate) _____

Address _____ City _____ State _____ Zip _____

CUSTOMER TYPE (check one): HOMEOWNER RENTER LANDLORD OTHER

STEP 2: SELECT THE TYPE OF HOME ENERGY AUDIT YOU WOULD LIKE TO SCHEDULE

- Basic Home Energy Audit \$35 (you save \$115)
- Basic Home Energy Audit – qualified low-income household \$0 (you save \$150)
See Annual Income table below. If your household income is below the amount corresponding to your household size, your household qualifies as low-income.
- Advanced Home Energy Audit \$100 (you save \$150)
- I need assistance in determining which audit would be best for me.

STEP 3: PROVIDE STATISTICAL INFORMATION

1. Did the reduced price influence your decision to request a home energy audit? Yes No

2. The Minnesota Department of Commerce requests that utilities track the following information. (This information is for statistical purposes only.)

- a) Find your household size in the table to the right.
- b) Determine your gross annual household income.
- c) My household income is above or below the amount corresponding to my household size. Above Below

No. of People	Annual Income
1	\$21,695
2	\$28,371
3	\$35,046
4	\$41,722
5	\$48,398
6	\$55,073
7	\$56,325
8	\$57,576

STEP 4: CUSTOMER SIGNATURE

I hereby authorize the release of all records related to my home's electrical usage to the contractor that will be performing the audit. I hereby certify that all information is accurate. I have read all information on this form and agree that MMPA may verify all the information that I have provided.

X _____ Date _____