

If you have questions while completing this form, please contact your hometown electric utility weekdays during business hours for assistance.

Phone: 651-747-2413
 Fax: 651-747-2425
 Email: barb.huelsman@ci.north-saint-paul.mn.us

Send your completed application to:
 City of North St. Paul
 2400 Margaret Street
 North Saint Paul, MN 55109

Checklist For Application:

- Completed Home Energy Audit Request Application

By participating in our We Save program, you can discover ways to save money and energy by having a Home Energy Audit conducted by our trained professionals at a reduced cost.

What is my cost for a Home Energy Audit?

Basic Home Energy Audit = **\$35*** (valued at \$150)
 Advanced Home Energy Audit = **\$100** (valued at \$250)
** Fee waived on Basic Audit for qualifying low-income households (see request application for more details).*

What is a Home Energy Audit?

A home energy audit is an inspection of your home that can help improve energy efficiency and comfort.

A Basic Home Energy Audit includes the following:

- ✓ Analysis of home's historical electrical usage
- ✓ Short interview with homeowner
- ✓ Moisture Assessment (measure relative humidity, check mold/mildew, identify cause(s) of moisture)
- ✓ Detailed report addressing areas of concern; estimated energy savings, cost and payback periods; and recommendations for improving energy efficiency
- ✓ Blower door test (measures air infiltration, air leaks)
- ✓ Inspection of building shell (attic, sidewalls, basement)
- ✓ Safety inspection of mechanical systems (CO and draft testing)
- ✓ Ventilation System Assessment (inspect, measure ventilation)

An Advanced Home Energy Audit includes the services above and also:

- ✓ Infrared camera inspection (identify areas of heat loss and air infiltration through doors, windows, walls, attic)
- ✓ CD containing digital and infrared photos

How Do I Schedule a Home Energy Audit?

To schedule a home energy audit, simply complete the attached request application and submit it to your hometown electric utility.

How Do I Qualify?

- Residential customers receiving electric service from a local municipal electric utility that is a participating member of MMPA are eligible for a reduced price home energy audit.
- **The Home Energy Audit must be performed by one of our trained professionals.**
- The Home Energy Audit must be conducted in a home that receives electric service from a local municipal utility that is a participating member of MMPA.
- Reduced price audits are limited to one audit per customer account per three years.
- Audit requests are processed on a "first-come first-serve" basis. Funding for the program is limited and any requests received after the funding limit has been reached will not be approved. Program, qualifications, and amounts are subject to change at any time. The customer is responsible for checking with the local municipal electric utility to determine whether the program is still in effect.
- Qualifying customers must apply for rebate by November 30, 2012.

COMPLETE THESE FOUR EASY STEPS TO REQUEST A HOME ENERGY AUDIT.

STEP 1: CUSTOMER INFORMATION

Customer Name _____
 Account Number _____
 Phone (daytime) _____ (alternate) _____
 Address _____ City _____ State _____ Zip _____

STEP 2: DETERMINE IF YOU ARE A QUALIFIED LOW-INCOME HOUSEHOLD

If your household income falls below the 200% poverty level shown in the rightmost column of the table below, your household qualifies as a low-income household. Source: DOE, 2011 Poverty Income Guidelines

Size of Family Unit	Threshold	200%
1.....	\$10,890	\$21,780
2.....	\$14,710	\$29,420
3.....	\$18,530	\$37,060
4.....	\$22,350	\$44,700
5.....	\$26,170	\$52,340
6.....	\$29,990	\$59,980
7.....	\$33,810	\$67,620
8.....	\$37,630	\$75,260
Each additional member add	\$3,820	\$7,640

Instructions:

- Using the leftmost column, find the number of people who reside in your household.
- Follow across to column labeled "200%".
- If your household income is less than this figure, your household qualifies as a low-income.
- If your household income is greater than this figure, your household does not qualify as a low-income.

My household qualifies as a low-income household. YES NO

STEP 3: SELECT THE TYPE OF HOME ENERGY AUDIT YOU WOULD LIKE TO SCHEDULE

- Basic Home Energy Audit** – Your cost is \$35. (You save \$115.)
- Basic Home Energy Audit for qualified low-income household** – Your cost is \$0. (You save \$150.)
You must have answered "YES" in Step 2 to select this option.
- Advanced Home Energy Audit** – Your cost is \$100. (You save \$150.)
- I need assistance in determining which audit would be best for me.

STEP 4: CUSTOMER SIGNATURE

I hereby authorize the release of all records related to my home's electrical usage to the contractor that will be performing the audit. I hereby certify that all information is accurate. I have read all information on this form and agree that MMPA may verify information I have provided.

X _____ Date _____

FOR MMPA USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By _____ Date _____ Rebate Amount \$ _____

